
General Information

Who must complete Form REG-8-A?

You must complete Form REG-8-A if your business activities include any aspects of the production and distribution (*i.e.*, blending, compounding, denaturing, refining, storage, manufacturing, receiving, transporting, importing, exporting, supplying) of fuel.

Note: If your only motor fuel business activity is retail outlet sales of motor fuels, do not complete this form.

Motor fuel is defined as all volatile and inflammable liquids produced, blended, or compounded for the purpose of, or which are suitable or practicable for, operating motor vehicles; motor fuel includes special fuel.

Special fuel refers to all volatile and inflammable liquids capable of being used for the generation of power in an internal combustion engine, except that it does not include gasoline or combustible gases. Special Fuel includes diesel fuel.

Fuel is defined as all liquids defined as motor fuel and aviation fuels and kerosene, but excluding liquified petroleum gases.

What is required for Form REG-8-A?

If your activities include leasing motor fuel bulk storage to and/or from another company, you must attach copies of all your current contracts.

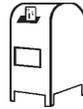
If you are an out-of-state applicant, you must file Form RMP-14, Designation and Appointment of Agent, to identify an Illinois agent.

Am I required to obtain a bond?

Yes. After we have reviewed your Form REG-8-A, you will be notified of the amount of bond to acquire.

Where do I send my Form REG-8-A?

Attach Form REG-8-A, copies of contracts, and if applicable, any additional information. Mail the complete package to us at



**MOTOR FUEL TAX AND REFUNDS SECTION
ILLINOIS DEPARTMENT OF REVENUE
PO BOX 19477
SPRINGFIELD IL 62794-9477**

If you have questions regarding Form REG-8-A, visit our website at tax.illinois.gov or call us weekdays between 8:00 a.m. and 4:00 p.m. at **217 782-2291**.

Specific Instructions

Step 1: Application information

If you will

- handle gasoline and special fuel - check **Distributor**.
- handle *only* special fuel - check **Supplier**.
- handle other fuels which include aviation fuel and 1-K kerosene - check **Receiver**.

Step 2: Identify your company

If you are an out-of-state applicant, you must identify an Illinois agent. You must also file Form RMP-14, Designation and Appointment of Agent. If you have questions regarding a designated agent, call us weekdays between 8:00 a.m. and 4:00 p.m. at **217 782-2291**.

Step 3: Complete the following ownership information

Line 4 - If you are a corporation not located in Illinois, you must contact the Illinois Secretary of State to determine if you must register as a foreign corporation prior to completing your application with us.

Step 4: Tell us about your business

Line 6 - Identify anyone who has been associated with or had financial interest in any business similar to or like the business you are registering. You also must identify all persons who have had a license suspended, canceled, revoked, or denied. If this does not apply to your business, check the box provided.

Line 17 - You must tell us how you obtained (tank car (rail), transport (truck), barge, or pipeline) the product. You also are required to provide the city and state of your receipts. This is where you actually took possession of the product. If you need to identify more delivery methods or locations, attach a separate sheet using the same format.

Line 18 - You must identify each supplier from which you will receive your products (alcohol/ethanol, gasoline, soy/biodiesel, diesel, *etc.*), including the address and phone number for our contact purposes. You also are required to provide the city and state of your receipts. This is where you actually took possession of the product. If you need to identify more suppliers, attach a separate sheet using the same format.

Line 19 - If your principal place of business is in a state other than Illinois, you must have a current motor fuel or fuel license from your home state prior to filing your application in Illinois.

Line 20 - If you lease Illinois bulk storage tanks/space to another company, list the name of the lessee, the volume amount leased **and** attach a copy of your lease agreement or contract for each company you are leasing to.

Line 21 - If you lease Illinois bulk storage tanks/space from another company, list the name of the lessor, the volume amount leased **and** attach a copy of your lease agreement or contract for each company you are leasing from.

Line 22 - List the Illinois bulk storage tanks/space you operate. Provide the location (address) of the tank, type of product stored (use abbreviations provided), capacity, whether the tank is stored above or below ground, and if the tank is owned or leased. If you need to identify more storage tanks, attach a separate sheet using the same format.

Line 23 - List the Illinois retail outlets you operate. Provide the location (address) of the tank, type of product stored (use abbreviations provided), capacity, whether the tank is stored above or below ground, and if the tank is owned or leased. If you need to identify more retail outlets, attach a separate sheet using the same format.

Line 24 - If transporting is a business activity, you must tell us how many transport trucks you own. If you are an interstate carrier and are qualified under the International Fuel Tax Agreement (IFTA), proof of IFTA registration is required prior to licensure.